



# CENTER HARDWARE & SUPPLY COMPANY, INC.

TOOLS - BUILDER'S HARDWARE - ELECTRICAL SUPPLIES - POWER TOOLS - PAINTS  
INDUSTRIAL HARDWARE SUPPLIES

999 Mariposa Street San Francisco, California 94107

Tel: 415.861.1800 | Fax: 415.861.2073

This form must be completed in its entirety for us to consider you for a credit customer. Submitting an incomplete application will only prolong the processing and approval of your account.

## Section One Bill to Address

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ email: \_\_\_\_\_

What type of business are you in? \_\_\_\_\_

## Section Two Billing Options

Accounts Payable eMail \_\_\_\_\_

Accounts Payable Fax \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

How would you prefer to receive invoices? EMAIL or FAX

## Section Three Please complete if you are a sole proprietor, a publicly traded corporation, a closed corporation, or a partnership.

Federal ID Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

Name	Position	Home Address	Phone

<b>Section Four</b>	<b>Bank Information</b>		
Checking Account:	_____	Savings Account:	_____
Name of Bank:	_____		
Location:	_____	State	_____ ZIP _____
Phone:	_____	FAX:	_____ email: _____

<b>Section Five</b>	<b>Credit References</b>	<b>PLEASE FILL OUT COMPLETELY</b>	
Name	Address	City, State ZIP	Phone / FAX

<b>Section Six</b>	<b>This is your authorized buyers list. Please print clearly.</b>		
	We recommend that you fill this out for your protection.		
Name _____	1	Signature _____	
Name _____	2	Signature _____	
Name _____	3	Signature _____	
Name _____	4	Signature _____	
Name _____	5	Signature _____	
Name _____	6	Signature _____	
Name _____	7	Signature _____	
Name _____	8	Signature _____	
Name _____	9	Signature _____	
Name _____	10	Signature _____	
Name _____	11	Signature _____	
Name _____	12	Signature _____	
Name _____	13	Signature _____	
Name _____	14	Signature _____	
Name _____	15	Signature _____	

<b>Section Seven</b>	<b>Do you require?</b>		
Purchase Orders:	YES	NO	Current / Blanket Number: _____
	Is it a monthly PO:	YES	NO
			Purchase Limit: _____
Term Purchase Agreement:	YES	NO	Current Number: _____
			Expires: _____
			Limit per Purchase: _____

**If you do not complete Sections 6 and 7 please sign here indicating that Center Hardware Company cannot be held responsible for who charges on your account.**

\_\_\_\_\_  
Signature

<b>Section Eight</b>	<b>Resale Number</b>
Resale Number:	_____
Please submit a resale card with application so we may keep one on file. Thank you.	

### **Terms and Conditions of Sale**

- Return Policy:** ABSOLUTELY no returns without the original invoice. All returns are subject to a 20 % restocking fee. There are NO returns on special order items.
- Minimum Order:** The minimum charge on account is \$10.00. Sales must be over this amount to be charged to your account.
- Delivery:** On orders of \$50.00 or more, delivery is free on our normal scheduled route. Ask at time of order if any charges apply.
- General Payment Terms:** Net 30. All invoices are due 30 days from invoice date unless otherwise stated on the invoice. Invoice copies are electronically sent at time of purchase and there is a statement reflecting account activity sent electronically at the first of every month.
- Finance Charges:** All past due invoices are subject to a 1.5 % (18.00) annual finance charge.

**ACKNOWLEDGEMENT of TERMS**

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

NOTE: If you have a partnership, both parties must sign. If you are a corporation, an owner or officer must sign.

**Personal Guarantee**

I / We personally guarantee payment of any and all indebtedness of the above account with Center Hardware Company, and agree to be bound by the terms and conditions set forth in this application.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

NOTE: If you have a partnership, both parties must sign. If you are a corporation, an owner or officer must sign.